

RULES AND REGULATIONS FOR STUDENTS RESIDING IN THE CHAPMAN UNIVERSITY DORMITORIES

It is essential that California Leadership Academy students follow these rules and regulations in order to ensure their safety and enjoyment during their stay. The use of the Chapman University dorms is vital to the success of the Academy.

Leadership Academy students who do not follow these rules will be immediately dismissed from the program.

DORMITORY HOURS: All dorm residents are expected to maintain quiet and courteous behavior at all times. "Quiet Hours" for the dormitories are between 10:00 PM and 8:00 AM.

- Academy students will be required to be in their dormitory building by 10:00 PM. A lounge is located on each floor of the dorms for socializing.
- "Room Check" (students are to be in their rooms preparing for bed-time) will occur at 11:00 PM and
- "Lights Out" (students are to be in their beds) is at 11:30 PM. Students are not to leave their rooms during the night except in the case of a medical emergency, which must be reported immediately to the supervisory staff.

VISITATION: Members of the opposite sex are not permitted in each other's rooms. Members of the opposite sex are not permitted in each other's hallways. Academy students are not to enter the room of another person unless invited by them. All outside visitors (including family members) must have permission of supervising staff before visiting the dormitories.

DORM COUNSELORS: All Academy students are expected to cooperate with the CLA Supervisory Staff. Students will be expected to follow instructions and behave in a courteous and respectful manner. All injuries and illness must be reported immediately to a staff member.

ROOMS: Students are housed 2 to each room. Rooms must be maintained to a minimum level of cleanliness, as well as the hallways. Rooms are to be cleaned prior to departure.

INSURANCE: Students are encouraged to be familiar with any insurance plans, which cover them in the event of injury in order to expedite treatment, if needed.

CARS: Dormitory residents who drove their own cars to the camp must park them in the designated parking lot. Students will not be allowed to drive their cars until the conclusion of the camp, nor are dorm students permitted to ride in cars of commuter students or visitors to the campus.

SAFETY: The burning of incense, use of firearms, fireworks explosives, or any other flammables is not permitted. No cooking or cooking appliances are allowed in the rooms.

ALCOHOL/ DRUGS: The use, or possession of illegal, non-prescription drugs, or alcoholic beverages are not permitted at any time during the Academy.

SMOKING: Smoking is prohibited on the Chapman University campus.

ROOM CHECK: The Academy staff may inspect student dorm rooms. The CLA staff reserves the right to enter any room in the dorms and investigate if there is reason to believe a rule infraction is taking place.

TELEPHONES: There are coin-operated telephones in each lobby. Students must use the telephones prior to the 11:00 PM "Room Check."

DAMAGES/ LIABILITY: Students agree to be fully responsible and liable for any damages that may occur to Chapman University property during their residency. Both occupants of each damaged room will be equally responsible for the costs of repairs. Residents are also fully responsible for insuring their own personal property against loss due to fire or theft. Students are strongly encouraged to not bring items of value.

KEYS: Students must sign out for room keys, which will be turned in upon their checking out.

WARNING: Replacement charge for each key not returned is \$60.